

Land & Property Purchase



TOWN OF

HIGH LEVEL

development@highlevel.ca
780-926-2201

Application Form

All materials must be clear, legible, and precise.

Only applications that are complete will be accepted.

Property Address

Applicant Contact

Name _____

Address _____

Town/City _____ Postal Code _____

Phone _____

E-mail _____

Town Contact

Name _____

Address _____

Town/City _____ Postal Code _____

Phone _____

E-mail _____

Providing an email means you consent to receiving documents or communications related to this application, including, but not limited to council decisions, acknowledgments confirming an application is complete, any notices identifying or requesting outstanding documents and information, by email.

I, the applicant, acknowledge and agree that this application does not relieve the applicant or the applicant's authorized agents from full compliance with the terms and conditions of any future purchase or sales agreements and does not relieve the applicant from their obligation to apply for and obtain future permits related to any future projects.

Signature _____

Date _____

Project Info

Start Date: _____

Purchase Offer Amount: _____

End Date: _____

Estimated Project Value: _____

OFFICE USE ONLY

Lot _____ Block _____ Plan _____

Lot Size _____ Hectares

Current Zoning _____

Lot Length _____ Meters

Current Use _____

Lot Width _____ Meters

Proposed Use _____

Existing Buildings? Yes _____ No _____

Rezoning Required? Yes _____ No _____ Unsure _____

Type of Buildings _____

Additional Information:

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Project Description

Please provide detailed information about the proposed project for the property being applied for. If you have a site plan, please attach it to this application.

Processing Information

Administrative review of a land & property purchase application can take anywhere from 10-30 days. More complex projects may take longer depending on the level of internal circulation required. Following administrative review the purchase application is then brought before Council for discussion at the next available Council meeting. Council may approve or reject the application at that meeting, or may request additional information to be brought to a future Council meeting. If approved, a formal sale agreement will be drafted for signature.

Note: The Town will not cover legal fees of the applicant related to the purchase of any properties.