



10511 – 103 Street  
High Level, AB  
T0H 1Z0  
Ph: 780-926-2201  
Fax: 780-926-2899  
[development@highlevel.ca](mailto:development@highlevel.ca)

# Urban Poultry

Permit Application

## OFFICIAL USE ONLY

Poultry Permit #	Roll Number	Non-Refundable Fee	Date Received	Receipt Number
		\$		

## Applicant Information

Applicant Name	Registered Landowner Name
Applicant Mailing Address	Registered Landowner Mailing Address
Address: City/Town: Province: Postal Code:	Address: City/Town: Province: Postal Code:
Applicant Phone Number	Registered Landowner Phone Number
Applicant Email Address	Registered Landowner Email Address

## Land Information

Urban Legal Address					
Plan	Block	Lot			
Rural Legal Address	Quarter	Section	Township	Range	Meridian
	<input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE				
Civic Address					Condominium Plan Number
Land Use Zoning	Residential Type				
<input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4	<b>Dwelling:</b> <input type="checkbox"/> Single Family <input type="checkbox"/> Duplex <input type="checkbox"/> Townhouse <input type="checkbox"/> Apartment <input type="checkbox"/> Multiple Unit <b>Manufactured Home:</b> <input type="checkbox"/> Modular <input type="checkbox"/> Mobile <input type="checkbox"/> Tiny Home				



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## Urban Poultry Information

Number of Poultry to be kept at this Residence				Type of Poultry to be kept at this Residence			
Premises Identification Number (PID)				Completed Urban Poultry Keeping Course?		<input type="checkbox"/> Yes <input type="checkbox"/> Not Yet	
Poultry Coop Structure Size  <input type="checkbox"/> ft. <input type="checkbox"/> m <input type="checkbox"/> sq.ft. <input type="checkbox"/> m <sup>2</sup>	Length		Width		Height		
	Area		Area provided per Bird				
Poultry Run Structure Size  <input type="checkbox"/> ft. <input type="checkbox"/> m <input type="checkbox"/> sq.ft. <input type="checkbox"/> m <sup>2</sup>	Length		Width		Height		
	Area		Area provided per Bird				
Combined Poultry Coop and Run Structure Area <input type="checkbox"/> sq.ft. <input type="checkbox"/> m <sup>2</sup>							
Estimated Project Time and Cost	Start Date		End Date		Cost	\$	
Attached is	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Blueprints	<input type="checkbox"/> Proof of Course Completion			<input type="checkbox"/> PID	

## Application Checklist

<input type="checkbox"/>	Completed this Application Form	<input type="checkbox"/>	Reviewed and Understand Schedule C of the Responsible Animal Ownership Bylaw 1032-23
<input type="checkbox"/>	Application Fee Paid	<input type="checkbox"/>	Completed Site Plan with Dimensions
<input type="checkbox"/>	Registered Landowner has signed this form, if the Applicant is not the Landowner	<input type="checkbox"/>	Submitted Any Additional Information Requested by the Development Authority

## Applicant Declaration

I/We declare that the information given on this form and any attachments is a true statement of the facts concerning this Poultry Permit. I/We agree to comply with the Safety Codes Act, all applicable codes, regulations and bylaws. I/We hereby give consent to allow Town authorized person(s) the right to enter the above lot with respect to this permit application only. Personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the issuance of development permits, Land Use Bylaw enforcement and property assessment purposes. The name of the permit holder, and the nature of the permit are available to the public upon request. If you have any questions about the collection, use or disclosure of this information, please contact the Municipal Clerk at 780-821-4008.

Signature of Applicant		Date	
Signature of Registered Landowner		Date	



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## Site Plan

		<p style="text-align: center;">↑</p> <p><b>NORTH</b></p>
		<p><b>Front Yard</b> <input type="checkbox"/> ft. <input type="checkbox"/> m</p>
		<p><b>Rear Yard</b> <input type="checkbox"/> ft. <input type="checkbox"/> m</p>
		<p><b>Side Yard (1)</b> <input type="checkbox"/> ft. <input type="checkbox"/> m</p>
		<p><b>Side Yard (2)</b> <input type="checkbox"/> ft. <input type="checkbox"/> m</p>

**If applicable, please include the following information in your drawing:**

- location/distance of existing buildings from property lines
- location of shelterbelts and/or treed areas
- length and width of property
- location of road(s), road allowances
- location/distance of proposed poultry coop and run structures from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies



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<input type="checkbox"/> Approved subject to permit conditions and the provisions of the Responsible Animal Ownership Bylaw 1032-23, namely Schedule C		<input type="checkbox"/> Refused for the following reasons: _____ _____ _____		
Neighbourhood Notifications Sent?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Sent	
Premises Identification Number Received?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Received	
Proof of Urban Poultry Course Received?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Received	
Development Permit Required?		<input type="checkbox"/> Yes <input type="checkbox"/> No	DP Number	
Building Permit Required?		<input type="checkbox"/> Yes <input type="checkbox"/> No	BP Number	
Number of Poultry		\$10.00 per hen	Total Fees	\$
Date Paid			Receipt No.	
Shapefile Request sent to Catalis via Email?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Date	Initials
Catalis Updated Poultry Permit Shapefile?		<input type="checkbox"/> Yes <input type="checkbox"/> No	Date	Initials

Personal information on this form is collected in accordance with Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be solely used for the stated purpose. If you have any questions about the collection, use, or disclosure of this information, please contact the Municipal Clerk at 780-821-4008.