



10511 – 103 Street
High Level, AB
T0H 1Z0
Ph: 780-926-2201
Fax: 780-926-2899
development@highlevel.ca

Driveway Application Form

OFFICIAL USE ONLY

Development Permit Number	Roll Number	Non-Refundable Fee	Date Received	Receipt Number
		\$		

Applicant Information

Applicant Name	Registered Land Owner Name
Applicant Mailing Address	Registered Land Owner Mailing Address
Address: City/Town: Province: Postal Code:	Address: City/Town: Province: Postal Code:
Applicant Phone Number(s)	Registered Land Owner Phone Number
Applicant Email Address	Registered Landowner Email Address
Contractor Business Name	
Contractor Contact Name	
Contractor Mailing Address	Address: City/Town: Province: Postal Code:
Contractor Phone Number	
Contractor Email Address	

Land Information

Urban Legal Address					
Lot	Block		Plan		
Rural Legal Address	Quarter <input type="checkbox"/> NW <input type="checkbox"/> NE <input type="checkbox"/> SW <input type="checkbox"/> SE	Section	Township	Range	Meridian



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Civic Address							
Land Use Zoning							
<input type="checkbox"/> R-1 <input type="checkbox"/> R-2 <input type="checkbox"/> R-3 <input type="checkbox"/> R-4 <input type="checkbox"/> IND <input type="checkbox"/> C-1 <input type="checkbox"/> C-3 <input type="checkbox"/> CU <input type="checkbox"/> P <input type="checkbox"/> A <input type="checkbox"/> RES <input type="checkbox"/> DC							
Existing Use of Land							
Existing Buildings		<input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Existing Building				
Lot Size	Length		Width		Area		

Driveway Information

New Driveway Widened/Enlarged Driveway Upgrade/Replacement Driveway

Driveway Location

Front of Lot Rear of Lot Side of Lot (corner lots only)

Existing Driveway Size (if applicable)

Length		Width		Area	

New Driveway Size

Length		Width		Area	

Proposed Materials

Concrete Asphalt Brick/Pavers Other _____

Curb Cut Requested Yes No

Obstacles in Path of Proposed Driveway Yes _____ No

Obstacles may include trees, power poles, streetlights, fire hydrants, mailboxes, and cable/phone boxes. Applicable and Registered Land Owners are responsible to ensure that your driveway project does not affect existing utilities and/or Municipal infrastructure.

Estimate Project Time and Cost	Start Date		End Date		Cost	\$



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Applicant Checklist

<input type="checkbox"/>	Completed this Application Form	<input type="checkbox"/>	Registered Land Owner has signed this form, if the Applicant is not the Land Owner
<input type="checkbox"/>	Application Fee Paid	<input type="checkbox"/>	Completed Site Plan of Proposed Driveway

Applicant Declaration

I/We declare that the information given on this form and any attachments is a true statement of the facts concerning this development. I/We agree to comply with the Safety Codes Act, all applicable codes, regulations and bylaws. I/We hereby give consent to allow Town authorized person(s) the right to enter the above lot and/or buildings with respect to this permit application only.

Personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the issuance of development permits, Land Use Bylaw enforcement and property assessment purposes. The name of the permit holder, and the nature of the permit are available to the public upon request. If you have any questions about the collection, use or disclosure of this information, please contact the Municipal Clerk at 780-821-4008.

Signature of Applicant	Date
Signature of Registered Land Owner	Date

OFFICIAL USE ONLY			
Operations Department Inspection Prior to Approval	Date	Approved subject to permit conditions	<input type="checkbox"/> Yes <input type="checkbox"/> No
Refused for the following reason(s)			
Date of Decision	Date of Public Notice	Signature of Development Authority	
Date Permit Valid	Date Permit Expires		



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Site Plan

			NORTH
			Setbacks from Lot Lines
		Front Yard	<input type="checkbox"/> ft. <input type="checkbox"/> m
		Rear Yard	<input type="checkbox"/> ft. <input type="checkbox"/> m
		Side Yard (1)	<input type="checkbox"/> ft. <input type="checkbox"/> m
		Side Yard (2)	<input type="checkbox"/> ft. <input type="checkbox"/> m

If applicable, please include the following information in your drawing:

- location/distance of existing buildings from property lines
- location of access/driveway, and distance from intersections
- location of shelterbelts and/or treed areas
- location of parking and loading areas
- length and width of property
- location/distance of proposed buildings from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies
- location of road(s), road allowances
- location of parking and loading areas