



Minutes of the Regular Open Council Meeting held **May 26th, 2025**, at **7:00 p.m.**
in the Council Chambers, Town Hall, 10203-105th Avenue, High Level, AB

In Attendance:

Council: Mayor Crystal McAteer
Deputy Mayor Boyd Langford
Councillor Brent Anderson
Councillor Josh Lambert
Councillor Mark Liboiron
Councillor Jan Welke

Staff: Viv Thoss, Chief Administrative Officer
Jena-Rayé Clarke, Director of Community Services
Roy Amalu, Director of Finance
Bill Schnarr, Communications Coordinator
Aya Balmores, Relief Legislative & Executive Assistant

Regrets: Keith Straub, Director of Operations
Rodney Schmidt, Director of Emergency Services

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. MOTION TO RECESS INTO A PUBLIC HEARING

2.1. Motion to Recess into a Public Hearing

Moved by Councillor Liboiron

136-25 THAT Council RECESS into a Public Hearing.

Carried

3. RECONVENE OPEN MEETING

3.1. Reconvene Open Meeting

Moved by Councillor Lambert

137-25 THAT the Regular Open Council meeting BE RECONVENED.

Carried

4. ADOPTION OF MEETING AGENDA

4.1. Adoption of Meeting Agenda

Moved by Councillor Liboiron

**138-25 THAT the Regular Open Council meeting agenda for May 26th, 2025,
BE ADOPTED as amended with the following addition:**

- Item 8.2 Town of High Level Bursary Award
- Item 9.1 CAO Report

Carried

5. DELEGATIONS

There were no delegations scheduled for this meeting.

6. ADOPTION OF MINUTES

6.1. Minutes of the Regular Open Council Meeting held May 12th, 2025, for adoption.

Moved by Deputy Mayor Langford

**139-25 THAT the Minutes of Regular Open Council meeting held May 12th, 2025,
BE ADOPTED, as amended.**

Carried

7. MAYOR'S REPORT

7.1. Request for Participation - Morning Star Church Grand Opening

Council considered the invitation from Morning Star Church requesting the participation of Council members and municipal staff at their Grand Opening event. No Council members were available to attend. CAO Thoss also advised that municipal staff would not be participating in the event.

7.2. Mayor McAteer's Report May 13th, 2025 - May 26th, 2025

Moved by Councillor Welke

140-25 THAT Council RECEIVE Mayor McAteer's report for the period of May 13th, 2025, to May 26th, 2025, for information.

Carried

8. COUNCIL COMMITTEE REPORTS

8.1. Council Committee Reports

Moved by Councillor Anderson

141-25 THAT Council RECEIVE the Council Committee Reports from Deputy Mayor Langford, Councillor Anderson, Councillor Lambert, Councillor Liboiron, and Councillor Welke for the period of May 13th, 2025, to May 26th, 2025, for information.

Deputy Mayor Langford:

May 14th – Alberta Northwest Species at Risk Committee

May 21st – Mackenzie Regional Waste Management Commission

Councillor Anderson:

May 22nd – High School Bursary Committee

Councillor Lambert:

May 22nd – High School Bursary Committee

May 23rd – High School Graduation Ceremony

Councillor Liboiron:

May 21st – Mackenzie Regional Waste Management Commission

May 24th – Peace Library System Board

Councillor Welke

May 22nd – High School Bursary Committee

Carried

8.2. Town of High Level Bursary Award

Moved by Councillor Liboiron

142-25 THAT the Bursary Committee of the High Level Town Council RECOMMEND that Council select Alayna Rebong and Logan McFarlane as the recipients of the 2025 Town of High Level Bursary Program.

Carried

9. **ADMINISTRATIVE REPORTS**

9.1. CAO Report

Moved by Councillor Welke

143-25 THAT Council RECEIVE CAO Thoss' report for the period of May 13th, 2025, to May 26th, 2025, for information.

Carried

10. **ADMINISTRATIVE ENQUIRIES**

10.1 Award Recommendation for MIEX Water Treatment Pre-Construction Services

Moved by Deputy Mayor Langford

144-25 THAT Council ACCEPT the recommendation from Associated Engineering to award the contract for MIEX Water Treatment Pre-treatment Pre-Construction Services to AGS Mechanical Contractors Ltd., in the amount of \$54,000 (excluding GST), to be funded through the Alberta Municipal Water/Wastewater Partnership.

Carried

10.2 Town of High Level MIEX Water Treatment Borrowing Bylaw No. 1055, 2025

Moved by Councillor Liboiron

145-25 THAT Council GIVE first reading to *Town of High Level MIEX Water Treatment Borrowing Bylaw No. 1055, 2025*.

Carried

10.3 Replacement of Community Bulletin Board

Moved by Councillor Welke

146-25 THAT Council APPROVE funding for the replacement of the Town Bulletin board, with the expenditure to be allocated from the Council Initiatives Budget.

Carried

10.4 Moose Meadows Phase 1 Outline Plan

Moved by Councillor Lambert

147-25 THAT Council APPROVE the Moose Meadows Phase 1 Outline Plan as presented.

Carried

10.5 Bylaw 1053-25, A bylaw to Establish a Direct Control District

Moved by Councillor Welke

148-25 THAT Council GIVE 2nd reading to Bylaw 1053-25.

Carried

Moved by Councillor Lambert

149-25 THAT Council GIVE 3rd reading to Bylaw 1053-25.

Carried

10.6 Bylaw 1051-25, Making Housing Easier to Build - Land Use Bylaw Replace and Repeal

Moved by Deputy Mayor Langford

150-25 THAT Council GIVE 2nd reading to Bylaw 1051-25.

Carried

Moved by Councillor Lambert

151-25 THAT Council GIVE 3rd reading to Bylaw 1051-25.

Carried

10.7 Bylaw 1052-25, Municipal Development Plan Amendment

Moved by Councillor Lambert

152-25 THAT Council GIVE 2nd reading to Bylaw 1052-25

Carried

Moved by Councillor Welke

153-25 THAT Council GIVE 3rd reading to Bylaw 1052-25

Carried

11. OLD BUSINESS

There were no old business items brought forward.

12. NEW BUSINESS

There were no new business items brought forward.

13. CORRESPONDENCE FOR ACTION

There were no items for correspondence for action.

14. CORRESPONDENCE FOR INFORMATION

14.1 Correspondence for Information

Moved by Councillor Lambert

154-25 THAT the items of correspondence for information be RECEIVED.

- **Government of Northwest Territories - Thank You Letter to Town of High Level Support**
- **Alberta Transportation and Economic Corridors Letter**
- **AB Munis - Upcoming Dialogue on Police Funding in Alberta**
- **Town of High Level 2025 LGFF Funding Letter**

Carried

15. NOTICES OF MOTION

There were no notices of motions brought forward.

16. QUESTION PERIOD

There were no members of the gallery in attendance who wished to speak.

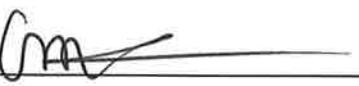
17. ADJOURNMENT

Moved by Councillor Liboiron

155-25 THAT there being no further business of the Regular Open Council meeting, it BE ADJOURNED.

Carried

THE REGULAR OPEN COUNCIL MEETING ADJOURNED AT 8:22 P.M.



MAYOR



CHIEF ADMINISTRATIVE OFFICER