



Minutes of the Committee of Whole Meeting held **May 21, 2025, at 7:00 p.m.**
in the Council Chambers, Town Hall, 10203-105th Avenue, High Level, AB

In Attendance:

Council: Mayor Crystal McAteer
Deputy Mayor Boyd Langford
Councillor Brent Anderson
Councillor Josh Lambert
Councillor Mark Liboiron
Councillor Jan Welke

Staff: Viv Thoss, Chief Administrative Officer
Logan Bartholow, Director of Planning & Development
Jena-Raye Clarke, Director of Community Services
Bill Schnarr, Communications Coordinator
Barb Wilson, HR Consultant
Aya Balmores, Relief Legislative & Executive Assistant

Regrets: Rodney Schmidt, Director of Emergency Services
Keith Straub, Director of Operations

1. CALL TO ORDER

Mayor McAteer called the meeting to order at 7:01 p.m.

2. CHANGE ORDER OF BUSINESS

2.1 Change Order of Business

Moved by Councillor Lambert

009-25 THAT item 10.1, Moose Meadows Project 1 - Project Review, BE CONSIDERED prior to item 3.1, Adoption of the Meeting Agenda.

Carried

3. DELEGATIONS

3.1 Jordan Asels, CEO, N'DEH Limited Partnership & Representatives of the Dene Tha' First Nation

Jordan Asels, Chief Executive Officer of Ndeh Limited Partnership, was in attendance and clarified that the outline plan submitted with their application contained inaccuracies and had been submitted in error. He explained that the proposed facility is intended to accommodate women and families transitioning from low-risk women's shelters and would not require 24-hour care. Mr. Asels also confirmed that a revised outline plan would be submitted to reflect the correct information.

Moved by Councillor Lambert

010-25 THAT the Committee of Whole RECOMMEND the delegation from Jordan Asels, CEO, N'DEH Limited Partnership & Representatives of the Dene Tha' First Nation regarding Moose Meadows Project 1, BE RECEIVED for information.

Carried

4. ADOPTION OF MEETING AGENDA

4.1 Adoption of Meeting Agenda

Moved by Councillor Liboiron

011-25 THAT the Committee of the Whole meeting agenda for May 21, 2025, BE ADOPTED.

Carried

5. DELEGATION BUSINESS

5.1 Jordan Asels, CEO, N'DEH Limited Partnership & Representatives of the Dene Tha' First Nation

Moved by Councillor Anderson

012-25 THAT the Committee of the Whole RECOMMEND the discussion of the Moose Meadows Phase 1 project BE RECEIVED for information.

Carried

6. ADOPTION OF MINUTES

6.1 Minutes of the Committee of the Whole Meeting held April 22, 2025, for adoption.

Moved by Deputy Mayor Langford

013-25 THAT the Minutes of Committee of the Whole meeting held April 22, 2025, BE ADOPTED as amended.

Carried

7. OLD BUSINESS

There were no old business items brought forward.

8. NEW BUSINESS

There were no new business items brought forward.

9. CORRESPONDENCE FOR ACTION

There were no items for correspondence for action

10. COMMITTEE REPORTS

10.1 Moose Meadows Project 1 Project Review

Moved by Deputy Mayor Langford

014-25 THAT the Committee of the Whole RECOMMEND the discussion of the Moose Meadows Phase 1 project will take place in the open session;

AND THAT the Committee of the Whole RECOMMEND that an arising report be brought forward to the Regular Council Meeting to be held on Monday, May 26, 2025.

Carried

11. NOTICES OF MOTION

There were no notices of motion brought forward.

12. QUESTION PERIOD

There was no one in gallery attendance that wished to speak.

13. RECESS TO IN-CAMERA MEETING

13.1. Recess to In-Camera Meeting

Moved by Councillor Lambert

015-25 THAT pursuant to the *Freedom of Information and Protection of Privacy Act*, the meeting be closed to the public on the basis that the subject matter of all agenda items to be considered related to matters listed under Part 1, Division 2, sections 24(1)(b) The head of a public body may refuse to disclose information to an applicant if the disclosure could reasonably be expected to reveal advice, proposals, recommendations, analyses or policy options developed by or for a public body or a member of the Executive Council and section 27(1) Privileged information.

Carried

14. RECONVENE OPEN MEETING

14.1. Reconvene Open Meeting

Moved by Councillor Lambert

016-25 THAT the Committee of Whole meeting be reconvened.

The Committee of Whole Meeting reconvened at 10:01 p.m.

Carried

15. IN-CAMERA ITEMS

15.1 HR Policies and Procedures Discussion

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16. ADJOURNMENT

Moved by Councillor Welke

**017-25 THAT there being no further business of the Committee of Whole meeting,
it BE ADJOURNED.**

Carried

THE COMMITTEE OF WHOLE MEETING ADJOURNED AT 10:02 p.m.



MAYOR



CHIEF ADMINISTRATIVE OFFICER