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Minutes of the Regular Open Council Meeting held **February 10<sup>th</sup>, 2025**, at 7:00 p.m.  
in the Council Chambers, Town Hall, 10203-105<sup>th</sup> Avenue, High Level, AB

**In Attendance:**

**Council:** Mayor Crystal McAteer  
Deputy Mayor Boyd Langford  
Councillor Brent Anderson  
Councillor Terry Jessiman  
Councillor Josh Lambert  
Councillor Mark Liboiron  
Councillor Jan Welke

**Staff:** Viv Thoss, Chief Administrative Officer  
Logan Bartholow, Director of Planning & Development  
Bill Schnarr, Communications Coordinator  
Aya Balmores, Relief Legislative & Executive Assistant

**Regrets:** Rodney Schmidt, Director of Emergency Services  
Jena-Ray Clarke, Director of Community Services  
Keith Straub, Director of Operations

**1. CALL TO ORDER**

Mayor McAteer called the meeting to order at 7:00 p.m.

**2. ADOPTION OF MEETING AGENDA**

**2.1. Adoption of Meeting Agenda**

Moved by Councillor Liboiron

**032-25** THAT the Regular Open Council meeting agenda for February 10<sup>th</sup>, 2025,  
BE ADOPTED.

Carried

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**3. DELEGATIONS**

There were no delegations scheduled for this meeting.

**4. ADOPTION OF MINUTES**

**4.1. Minutes of the Regular Open Council Meeting held January 27<sup>th</sup>, 2025, for adoption.**

Moved by Councillor Welke

**033-25 THAT the Minutes of Regular Open Council meeting held January 27<sup>th</sup>, 2025, BE  
ADOPTED.**

Carried

**5. MAYOR'S REPORT**

**5.1. Mayor McAteer's Report January 28<sup>th</sup>, 2025 - February 10<sup>th</sup>, 2025**

Moved by Councillor Welke

**034-25 THAT Council RECEIVE Mayor McAteer's report for the period of January 28<sup>th</sup>,  
2025, to February 10<sup>th</sup>, 2025, for information.**

Carried

**6. COUNCIL COMMITTEE REPORTS**

**6.1. Council Committee Reports**

Moved by Deputy Mayor Langford

**035-25 THAT Council RECEIVE the Council Committee Reports from Deputy Mayor Langford,  
Councillor Anderson, Councillor Jessiman, Councillor Lambert, Councillor Liboiron,  
and Councillor Welke for the period of January 28<sup>th</sup>, 2025, to February 10<sup>th</sup>, 2025, for  
information.**

Carried

**Deputy Mayor Langford:**

**Jan. 28 – Upper Hay Regional Forests Public Advisory Committee**

**Feb. 10 – Alberta Northwest Species at Risk Committee**

**Councillor Anderson:**

**Jan. 30 – High Level Library Board**

**Feb. 4 – Golden Range Society**

**Councillor Jessiman:**

**Nothing to Report**

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**Councillor Lambert:**  
**Feb. 4 – High Level Chamber of Commerce**

**Councillor Liboiron:**  
**Jan. 30 – High Level Library Board**

**Councillor Welke:**  
**Jan. 28 – Northwest Regional FASD Society**

**7. ADMINISTRATIVE REPORTS**

**7.1. CAO Report – Verbal**

Moved by Councillor Liboiron

**036-25** THAT Council RECEIVE CAO Thoss' report for the period of January 28<sup>th</sup>, 2025, to February 10<sup>TH</sup>, 2025, for information.

Carried

**8. ADMINISTRATIVE ENQUIRIES**

**8.1. Pension Plan Enrollment**

Moved by Deputy Mayor Langford

**037-25** THAT Council DIRECT Administration to enter into the Pension Plans as outlined in the request, with the following motions;

AND THAT Council DIRECT Administration to enroll the Town into the Local Authorities Pension Plan (LAPP);

AND FURTHER THAT Council DIRECT Administration to enroll the Town into the APEX Supplementary pension plan.

Carried

**9. OLD BUSINESS**

There were no old business items brought forward.

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**10. NEW BUSINESS**

10.1 Industrial Inquiry Commission Reviewing Canada Post

Moved by Mayor McAteer

**038-25** WHEREAS the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven Mac Kinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

WHEREAS the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

WHEREAS Canada Post is, first and foremost, a public service.

Whereas the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

WHEREAS the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

WHEREAS while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

WHEREAS it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible - and at the same time, helping to ensure Canada Post's financial self-sustainability.

THEREFORE, BE IT RESOLVED THAT Town of High Level provides input to the *Commission* in the form of a written submission.

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THEREFORE, BE IT RESOLVED THAT Town of High Level will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

Carried

### 10.2 Municipal Affairs Letter to Reeve Joshua Knelsen

Moved by Councillor Liboiron

**039-25** THAT Council RECEIVE Municipal Affairs Letter to Reeve Joshua Knelsen, for information.

Carried

### 11. CORRESPONDENCE FOR ACTION

#### 11.1. Correspondence for Action

The Council RECEIVE the items of correspondence for action.

- Honourable Rajan Sawhney, Minister of Advance Education - Rural Engagement Tour Letter

### 12. CORRESPONDENCE FOR INFORMATION

#### 12.1. Correspondence for Information

Moved by Councillor Anderson

**040-25** THAT the items of correspondence for information BE RECEIVED.

- High Level Transportation Society Handi-Van Annual Report 2024

Carried

### 13. NOTICES OF MOTION

There were no notices of motion brought forward.

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**14. QUESTION PERIOD**

One member in gallery attendance spoke on issues of importance to him.

**15. RECESS TO IN-CAMERA MEETING**

**15.1. Recess to In-Camera Meeting**

Moved by Councillor Anderson

**041-25 THAT pursuant to *the Freedom of Information and Protection of Privacy Act*, the meeting BE CLOSED to the public on the basis that the subject matter of all agenda items to be considered related to matters listed under Part 1, Division 2, sections 24(1)(a) advice, proposals, recommendations, analyses or policy options developed by or for a public body or a member of the Executive Council and (d) plans relating to the management of personnel or the administration of a public body that have not yet been implemented.**

Council recessed into an In-Camera meeting at 7:50 p.m.

Carried

**16. RECONVENE OPEN MEETING**

**16.1. Reconvene Open Meeting**

Moved by Councillor Welke

**042-25 THAT the Regular Open Council meeting BE RECONVENED.**

The Regular Open Council Meeting reconvened at 9:14 p.m.

Carried

**18. IN-CAMERA ITEMS**

There were no in-camera items brought forward.

**19. ADJOURNMENT**

Moved by Councillor Jessiman

**043-25 THAT the being no further business of the Regular Open Council meeting, it BE ADJOURNED.**

Carried

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THE REGULAR OPEN COUNCIL MEETING ADJOURNED AT 9:15 P.M.

  
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MAYOR

  
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CHIEF ADMINISTRATIVE OFFICER